

# Secure Paper Shredding



**The best solution for  
the safe destruction of  
sensitive documents**

**Large Businesses • Small Offices •  
Personal Files**  
*Walk-in Service Available*

**Heritage Shredding  
27 Garden St., #4 • Danvers, MA**

**Heritage Shredding can help you develop and implement a cost-effective and secure document destruction solution that's customized to your needs and is compliant with industry standards. Our services eliminate the risk of identity theft, the misuse of sensitive information, the loss of confidential documents and noncompliance with privacy laws.**

- Delivery of locked bins or consoles
- Bin collection on a scheduled or as-needed basis
- Shredding is done by trained employees in a secure area
- Recycling of the paper after it has been baled, mixed with thousands of other pounds of shredded paper, and processed into pulp



- Clean-outs of storage or large accumulation of documents
- Proof-of-Tracking and Certificate of Destruction for FACTA and HIPAA compliance

**For more information, contact:**

**Shredding Manager**

**27 Garden St. Unit 4 | Danvers, MA 01923**

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**ne-arc.org**

Northeast Arc was founded in 1954 by families of children with developmental disabilities—families who wanted to raise their sons and daughters as full members of their communities.

Those families were truly pioneers. They, and their successors over the decades, challenged the conventional wisdom that said their children could not be educated, would not live to become adults and could not lead satisfying lives. Working together, these families created support systems—from nursery schools to employment programs—that enabled their children to attend public schools, develop friendships, live where they chose and earn a paycheck.

Today, through the joint efforts of a skilled professional staff and large volunteer corps, we serve more than 15,000 individuals in nearly 200 Massachusetts communities.