Hard Drives and Media Destruction

More information is being stored electronically on hard drives and other digital storage devices than ever before.

Making sure that electronic data is destroyed and is unreadable upon completion of its life cycle is an important component to any information security program.

Northeast Arc Heritage Shredding provides a confidential hard drive and media destruction service to physically destroy all information stored electronically. Northeast Arc Heritage Shredding can process hard drives and media that are contained in computer towers or hard drives that have already been removed from a computer or server.

Northeast Arc Heritage Shredding applies the same secure procedures to hard drive destruction that we do to our hard copy paper shredding services:

• Badged Northeast Arc Heritage Shredding drivers will arrive at the customer site with a Northeast Arc Heritage Shredding truck.

• Before it is destroyed, hard drives must be attended by a company employee or physically secured from unauthorized access while in the custody of the Northeast Arc Heritage Shredding security professional.

• The Northeast Arc Heritage Shredding driver will verify hard drive physical count prior to obtaining customer signature and record number of hard drives on sales order.

• The material scheduled for destruction is always contained in a locked container and truck. Northeast Arc Heritage Shredding's trucks are equipped with vehicle tracking systems.

• Upon return to our facility the hard drive serial numbers will be logged, re-verifying the count. A log of the serial numbers will be kept on-file at Northeast Arc Heritage Shredding and a copy provided to the customer.

• All hard drives will be physically destroyed via shredding by a PDS-88 Solid State Shredder by Proton.

• A certificate of hard drive destruction shall be provided to the customer.